

S A M P L E

(FOR ALL PROJECTS INVOLVING PHYSICAL SECURITY CONSTRUCTION
OR UPGRADING - BOTH 60% AND 100% SUBMITTALS)

A-E LETTER HEAD

Commanding Officer
Activity Address

Attention: Activity Security Officer/Security Engineer

Gentlemen:

In accordance with the terms of our contract with the Pacific Division, Naval Facilities Engineering Command, we are forwarding one copy of the _____ percent plans and specifications for proposed construction Contract No. N62474-____-C-____, Project Number _____, Title _____, Location _____. The OPNAV Instruction 5530.14 requires that security features for all projects involving physical security construction or upgrading be reviewed by the Security Officer or designated representative. Further information and/or the solicitation of functional review comments on this submittal will be transmitted by the Pacific Division Project Design Engineer (PDE) by separate correspondence.

Sincerely,

Copy to:
PACNAVFACENGCOM (PDE)
PACNAVFACENGCOM [DPM402](#)

APPENDIX K

S A M P L E

(NON-SHIPYARD ACTIVITIES)

A-E LETTER

Commanding Officer
Activity Address

(60 PERCENT)

Attention:

Gentlemen:

In accordance with the terms of our contract with the Pacific Division, Naval Facilities Engineering Command, we are forwarding _____ copies of the 60 percent plans and specifications for proposed Construction Contract No. N62474-____-C-____, Project Number _____, Title _____, Location _____. Further information and/or the solicitation of functional review comments on this submittal will be transmitted by the Pacific Division Project Design Engineer (PDE) by separate correspondence.

Sincerely,

Copy to:
PACNAVFACENGCOM (PDE)

(100 PERCENT)

Gentlemen:

In accordance with the terms of our contract with the Pacific Division, Naval Facilities Engineering Command, we are forwarding _____ information copies of the 100 percent plans and specifications for the proposed Construction Contract No. N62474-____-C-____, Project Number _____, Title _____.

Sincerely,

Copy to:
PACNAVFACENGCOM (PDE)

APPENDIX K

S A M P L E

A-E LETTER HEAD

Resident Officer in Charge of Construction

Gentlemen:

In accordance with the terms of our contract with the Pacific Division, Naval Facilities Engineering Command, we are forwarding _____ copies of the 100 percent plans and specifications for the proposed Construction Contract No. N62474-_____-C-_____, Project Number _____, Title _____, Location _____. Further information and/or solicitation of constructibility review comments on this submittal will be transmitted by the Pacific Division Project Design Engineer (PDE) by separate correspondence. Point of contact at this office is Name _____, Address _____, Phone No. _____.

Sincerely,

Copy to:

PACNAVFACENGCOM (PDE)
PACNAVFACENGCOM (*DPM05*)
PACNAVFACENGCOM (R110) (w/specs)

S A M P L E

(NAVAL SHIPYARD TRANSMITTALS)

A-E LETTER HEAD

Commander
Naval Shipyard Address

Attention:

Gentlemen:

In accordance with the terms of our contract with the Pacific Division, Naval Facilities Engineering Command, we are forwarding _____ copies of the _____ percent plans and specifications for proposed Construction Contract No. N62474-_____-C-_____, Project Number _____, Title _____, Location _____. Further information and/or solicitation of functional review comments on the submittal will be transmitted by the Pacific Division Project Design Engineer (PDE) by separate correspondence.

Sincerely,

Copy to:
PACNAVFACENGCOM (PDE)

S A M P L E

(FOR ALL PROJECTS INVOLVING ASBESTOS, MECHANICAL VENTILATION
NON-IONIZING RADIATION, HAZARDOUS NOISE, VIBRATION
HYPERBARIC AND HYPERBOLIC ATMOSPHERES,
THERMAL STRESS AND CHEMICAL HAZARDS)

(BOTH 60% AND 100% SUBMITTALS)

A-E LETTERHEAD

Commanding Officer
Activity Address

Attention: Industrial Hygiene Officer

Gentlemen:

In accordance with the terms of our contract with the Pacific Division, Naval Facilities Engineering Command, we are forwarding one copy of the _____ percent plans and specifications for proposed Construction Contract No. N62471-____-C-_____, Project Number _____, Title, _____, Location _____. The PACNAVFACENGCOMINST 6260.1 requires that all projects having potential health hazards be reviewed by the Industrial Hygiene Officer or designated representative. Further information and/or the solicitation of functional review comments on this submittal will be transmitted by the Pacific Division Project Design Engineer (PDE) by separate correspondence.

Sincerely,

Copy to:
PACNAVFACENGCOM (PDE)
PACNAVFACENGCOM *DPM408*

(See Attached List for Points of Contact)

APPENDIX K

POINTS OF CONTACT

<u>Area(s) of Responsibility</u>	<u>Address</u>	<u>DSN</u>	<u>Commercial</u>
Hawaii	Naval Medical Clinic Industrial Hygiene Department Box 121, Bldg. 1750 Pearl Harbor, HI 96860-5080	(315) 474-4242	(808) 474-4242
Mariana Islands Guam	Industrial Hygiene Branch Naval Regional Medical Clinic c/o U.S. Naval Hospital PSC 490 Box 7607 FPO AP 96538-1600	339-2189	(671) 339-2189
Japan (excluding Okinawa)	Naval Regional Medical Clinic FPO AP 96350	234-7521	
Okinawa	U. S. Naval Hospital PSC 482 Box 244 FPO AP 96362-1600	634-1533	
Australia Korea New Zealand Antarctica Diego Garcia Midway	Navy Environmental and Preventative Medicine Unit No. 6 Pearl Harbor, HI 96860	(315) 471-9505	(808) 471-9505